

# STATE OF ALASKA

## DEPARTMENT OF NATURAL RESOURCES

### DIVISION OF AGRICULTURE

**SEAN PARNELL, GOVERNOR**

■ **CENTRAL OFFICE**

1800 GLENN HIGHWAY, SUITE 12  
PALMER, ALASKA 99645-6736

PHONE: (907) 745-7200

FAX: (907) 745-7112

□ **NORTHERN REGION OFFICE**

1648 S. CUSHMAN ST., # 201  
FAIRBANKS, ALASKA 99701-6206

PHONE: (907) 328-1950

FAX: (907) 328-1951

□ **PLANT MATERIALS CENTER**

5310 S. BODENBURG SPUR  
PALMER, ALASKA 99645-9706

PHONE: (907) 745-4469

FAX: (907) 746-1568

## 2010 Alaska Grown Specialty Crop Block Grant Program Concept Paper Outline

### Problem Statement:

- What is the specific issue, problem or need to be addressed?
- Why is the project timely and important?

### Goals & Objectives

- What do you hope to accomplish with the project?
- Who are the beneficiaries and what is the overall impact of the project work?

### Project Description

- Provide a work plan of how you plan to accomplish the goals of the project.
- Include a timeline for completing the activities and the names of who will accomplish the activities.

### Measurable Outcomes

- How will you measure the success of the project?
- What do you expect the measurable outcomes (results) to be?

### Budget

Cost Category	Requested Dollars	Cash Match	In-kind Match	Subtotals
Personnel (salary and benefits)				
Contractual services				
Supplies (printing, mailing, etc)				
Travel expenses				
Other – be specific				
SUB TOTALS:				
			<b>TOTAL:</b>	